



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, MAY 23, 2018 7:00 PM  
Council Chambers

**AGENDA**

# **COUNCIL AGENDA**

## **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on May 23, 2018 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

### **REGRETS:**

Councillor Karen Aranha

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Planner - Stephanie Poirier

### **ALSO PRESENT:**

Members of the public and press

**1. CALL TO ORDER**

Mayor Blackmore calls the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

#2018-  
Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated May 23, 2018 be accepted as presented.

**3. DISCLOSURE OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member’s absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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**4. DEPUTATIONS AND PETITIONS**

7:00 P.M. – B.M. Ross – Trillium Drive Landfill Site Cost Comparison (Archibald report can be referenced under “Operational Review” at <https://www.southwestmiddlesex.ca/Public/Garbage-and-Recycling>)

**1. Presentation – B.M. Ross**

[04 01 Council Presentation](#)

**2. Letter from B.M. Ross**

[04 02 Cost Compare let](#)

## **5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Meeting Minutes – May 9, 2018

[05\\_01 May09\\_2018\\_Minutes\\_DRAFT v2](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated May 9, 2018 be adopted as printed.

## **6. BUSINESS ARISING FROM THE MINUTES**

### **7. VOUCHERS**

Vouchers for May 3 to 16, 2018 to be presented

[07](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

\_\_\_\_\_ THAT accounts as presented by the Treasurer in the amount of \$248,813.30 be received.

## **8. ACTION CORRESPONDENCE**

### **9. STAFF REPORTS**

a. Fire

#### **1. Southwest Middlesex Fire Department Incident Details Report #18-018 to #18-027**

[09 a 01 CUSTOM\\_FIRE\\_REPORT](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT The Southwest Middlesex Fire Department Incident Details report No. 18-018 to #18-027 is received.

b. Administration

**1. Non-Union Rates of Pay/Compensation Review**

[09 b 01 May23\\_2018\\_CompensationReview](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council authorize a contract with ML Consulting for the firm to conduct a pay equity and compensation review for staff of the municipality of Southwest Middlesex, in the amount of \$23,100 plus HST; and

THAT all legal documentation is to be in a form which is satisfactory to the CAO-Clerk; and further

THAT the CAO-Clerk be authorized to execute the necessary agreement on behalf of the Municipality.

**2. Development Agreement – Part of Lot 27, RCP 431 – 185  
Elizabeth Street Glencoe – Utopia Custom Homes Inc. (Marco DeMelo)**

[09 b 02 Utopia Development Agreement Report](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the development agreement with Utopia Custom Homes Inc. be executed by Municipal Council so that it can be registered against the title of the subject lands by the applicant's solicitor in order to satisfy the condition of Minor Variance A-2/2018.

c. Building

**1. Building Report – April 2018**

[09 C 01 2018\\_April\\_Building Report](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the April 2018 building report is received.

d. Finance

**1. Proposed Properties for Tax Sale**

[09 d 01 Proposed Properties for Tax Sale](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council direct the Treasurer to initiate tax sale proceedings on the properties as deemed appropriate by the Treasurer under the Ontario Municipal Act, 2001.

**2. Request for Financial Assistance for Outstanding Property Taxes and Interest Charges**

[09 d 02 Request for Financial Assistance Related to Outstanding Property Taxes and Interest](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**Option 1**

THAT council grant an amount not to exceed \$41,874.20 to the owner of properties

39 06 000 060 18500 0000

39 06 000 070 02700 0000

39 06 000 070 04200 0000

39 06 000 070 04300 0000

in response to the request for financial assistance which will be applied against the outstanding taxes and interest charges for the properties.

**OR**

**Option 2**

THAT council grant an amount not exceed the interest charges of \$14,362.51 to the owner of properties

39 06 000 060 18500 0000

39 06 000 070 02700 0000

39 06 000 070 04200 0000

39 06 000 070 04300 0000

in response to the request for financial assistance which will be applied against the outstanding taxes and interest charges for the properties.

**OR**

**Option 3**

THAT council deny the request for financial assistance related to the request for property tax forgiveness.

e. Facilities and Recreation

**1. "Can I Play Too?" Contract Renewal**

[09 e 01 CanIPlayToo\\_Part1of2](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves a contract extension by by-law for the "Can I Play Too?" program, sponsored by Middlesex County for 2018-2019, subject to Middlesex County funding.

f. Public Works

**1. Sidewalk Replacement – verbal report**

[09 f 01 Sidewalk Replacement](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the information concerning the sidewalk replacement in Glencoe is received.

**10. REPORTS OF COMMITTEES**

**1. Southwest Middlesex Communities in Bloom Minutes – April 5, 2018**

[10 01 2018 04 April 5 CiB Minutes](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Southwest Middlesex Communities in Bloom minutes dated April 5, 2018 be received.

**11. UNFINISHED BUSINESS**

**12. INFORMATION CORRESPONDENCE**

1. Minister of Infrastructure letter regarding Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure

[12 01 Asset Management Chiarelli](#)

2. June is Ontario's 34<sup>th</sup> Annual Seniors' Month

[12 02 Seniors Month June 2018](#)

3. SWIFT is hiring a Communications Manager

[12 03 SWIFT\\_Hiring Comm Manager](#)

#### 4.FCHS Foundation Spring 2018 Pulse

[12 04 FCHS\\_14112SpringNewsletter](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items is received and filed.

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- June 6, 2018 – Council – 1:30 p.m.
- June 20, 2018 – Council – 7:00 p.m.
- June 27, 2018 – Council/Planning – 7:00 p.m.

### **15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated.

### **16. BY-LAWS**

#### **1. By-law No. 2018/**

[16 01 2018 CanIPlayToo\\_SubsidyProgramAgreementBylaw](#)

Being a by-law to authorize the Mayor and the Administrator/Clerk to enter into an agreement with the County of Middlesex (*Can I Play, Too* Subsidy Program 2018-2019)

#### **2. By-law No. 2018/**

[16 02 2018 Development Agrmt 185 ElizabethST](#)

Being a by-law authorizing the Mayor and Clerk to enter into a Development Agreement with Utopia Custom Homes Inc. for the property known as 185 Elizabeth Street, Glencoe



### **3. By-law No. 2018/**

16 03 ConfirmingMay23MtgBylaw

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (May 23, 2018)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings.

### **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_\_p.m.